

Sometimes records are recovered in such a way that they must be manually processed, these instructions walk you through the steps on how to do that.

Please note: As a precaution you should always back up your database before importing data into your system.

1. For Current Versions of TimeSummit:
Launch TimeSummit Utilities by selecting: START > (ALL) PROGRAMS > ExakTime > UTILITIES > TIMESUMMIT UTILITIES.
2. Click **Advanced** to the left-hand side.
3. Click **IMPORT MEMORY LOG**, click **BROWSE** to locate the *.txt file, enter the “Serial Number”, and click **IMPORT**.

For Older Versions of TimeSummit:

1. Launch TimeSummit Utilities by selecting: START > (ALL) PROGRAMS > ExakTime > UTILITIES > TIMESUMMIT UTILITIES.
2. Click **Miscellaneous** to the left-hand side.
3. Click **IMPORT RECOVERED DATA**, click **BROWSE** to locate the *.txt file, enter the “Serial Number”, and click **IMPORT**.